

Columbia Primary School  
Columbia Road  
London E2 7RG  
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|------------------|--------------------------|
| Headteacher      | Oliver Woodward          |
| Deputy Head      | Lesley Reynolds          |
| Deputy Head      | Vicky Wright             |
| Assistant Head   | Julie Fountain           |
| Assistant Head   | Holly MacEntee Creighton |
| Business Manager | Sarah Gallagher          |

5th October 2021

Dear Parents/Carers,

As part of our topic: Active Planet, Year 3 are going on an educational visit to the **Natural History Museum on Monday 18th October.**

We will be travelling by **coach**. We are asking for a contribution of **£3** to cover the travel expenses. Please pay this using [SchoolMoney](#) as soon as possible and tick the parental consent box.

Information about how to use [SchoolMoney](#) was sent to you in a previous letter. If you have any questions about using it, or any difficulty doing so, please contact the office. From now on, [SchoolMoney](#) is the only way we can accept payment for trips.

We need **all children to arrive at school at 8.30am on Monday 18th October.**

This is to ensure we have enough time to get ready on time as flu vaccinations are taking place that morning.

We will be leaving school at **10am** and returning to school by **3.30pm**. Your child will need to bring a **packed lunch**. If your child is entitled to free school meals a school packed lunch will be provided.

Your child will need to wear **sensible shoes** for walking and a **waterproof coat** in case it rains. Your child will also need a **backpack** to carry their lunch.

Regards,

Year 3 Class Teachers

Elisa Darby, Claire Jones and Shannon Wheeler