



Columbia Primary School
Columbia Road
London E2 7RG
tel: 02077393835
email: admin@columbia.towerhamlets.sch.uk
web: www.columbiaprimarieschool.org

Headteacher	Oliver Woodward
Deputy Head	Lesley Reynolds
Deputy Head	Vicky Wright
Assistant Head	Julie Fountain
Assistant Head	Holly MacEntee Creighton
Business Manager	Sarah Gallagher

October 2021

PARENTS' EVENING

Dear parents and carers,

Parents' Evenings are on Tuesday 19th and Wednesday 20th October. These meetings are going to be held face to face after school in your child's class.

These are the things we would like you to do to reduce the risk of spreading COVID-19.

- Do not attend the parents' evening if you have any of the symptoms of COVID-19 which are:
 - a new and continuous cough
 - a high temperature
 - a loss or change of smell or taste
- Sanitise your hands frequently during the parents' evening. We will have sanitiser available on all floors and when you enter the building.
- Wear a face mask.
- Complete a lateral flow test and only attend the parents' evening if the test is negative.

Please let me know if you have any questions about this.

With best wishes,

Oliver Woodward

Oliver Woodward
Headteacher