



Columbia Primary School  
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Headteacher	Oliver Woodward
Deputy Head	Lesley Reynolds
Deputy Head	Vicky Wright
Assistant Head	Julie Fountain
Assistant Head	Holly MacEntee Creighton
Business Manager	Sarah Gallagher

2nd December 2021

### **MARK AND YUSUF ABSENCE**

Dear Year 4 parents and carers,

I am writing to inform you that Mark, Ruby class teacher, has tested positive for COVID-19 using a lateral flow device. Yusuf, Amethyst class teacher, has been identified as a close contact so also needs to self isolate. Both teachers will be away from school until Monday 13th December.

In their absence, Ruby and Amethyst will be taught by Lesley (deputy head) and Niall and Nadim, who are trainee teachers at Columbia.

You should continue to send your child to school unless they develop any of the symptoms of COVID-19 which are:

- a new and continuous cough
- a high temperature
- a loss or change of smell or taste

Please let me know if you have any questions about this.

With best wishes,

*Oliver Woodward*

Oliver Woodward  
Headteacher