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Headteacher	Oliver Woodward
Deputy Head	Lesley Reynolds
Deputy Head	Vicky Wright
Assistant Head	Julie Fountain
Assistant Head	Holly MacEntee Creighton
Business Manager	Sarah Gallagher

February 2022

### Start of the day

Dear Parents/ carers

This half term, we'd like to change the way that children come into school in the morning. Instead of lining up at Ravenscroft park, children should be dropped off at the **main gate by the office**. Children will then go straight up to class. Their teacher will be waiting for them in class.

This will start on **Monday 28th February**. Children should be dropped off at the main gate between **8:50** and **9:00**.

At the moment, the end of the day pick up will stay the same. Please meet your child at Ravenscroft 3:20 - 3:30.

Let me know if you have any questions about this.

Best wishes,

Amy Scott  
UKS2 Phase Leader