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21st March

### REMINDER - CHANGES TO THE END OF THE DAY

Dear parents and carers,

From today, we are changing the way children are picked up at the end of the day.

**Nursery** - parents come into the bottom hall and wait by the red door into Nursery.

**Reception** - parents come into the playground and wait outside the EYU playground. You will be able to approach your child's classroom when the EYU gate is opened.

**Years 1 - 4** - parents come into the playground and wait where your child lines up. Year 1 and 2 will be by the big gate. Year 3 will be by the small climbing frame. Year 4 will be by the big climbing frame.

**Years 5 - 6** - parents continue to pick up your child from Ravenscroft Park

You can pick up your child between 3.20 and 3.30. You can enter the playground via the big gate on Columbia Road or the back gate on Ravenscroft St but the small gate opposite the office will be locked. The playground will be very busy so please keep your child close to you once you have picked them up. Also, please continue to wear a face mask.

Children are allowed to play on the big climbing frame once they have been picked up but parents are responsible for their children at this point. Children are not allowed to play on the small climbing frame.

If you have any questions about this, please let me know.

With best wishes,

*Oliver Woodward*

Oliver Woodward  
Headteacher