



Columbia Primary School
Columbia Road
London E2 7RG
tel: 02077393835
email: admin@columbia.towerhamlets.sch.uk
web: www.columbiaprimarieschool.org

Headteacher	Oliver Woodward
Deputy Head	Lesley Reynolds
Deputy Head	Vicky Wright
Assistant Head	Holly Macentee Creighton
Assistant Head	Julie Fountain
Business Manager	Emer O'Driscoll

4th September 2023

CHANGES TO START AND END OF THE DAY

Dear families,

I hope you had a good summer holiday. There are some changes to the start and end of the day.

Start of the Day between 8.50 and 8.55:

Nursery and Reception - parents line up outside the back gate on Ravenscroft St.

Years 1 - 6 - children come in through either the big gate or the main gate on Columbia Rd. Parents don't come into the playground at the start of the day.

End of the Day - 3.30

Nursery - parents come into the bottom hall and wait by the red door into Nursery.

Reception - parents come into the playground and wait outside the EYU playground. You will be able to approach your child's classroom when the EYU gate is opened.

Years 1 - 4 - parents come into the playground and wait where your child lines up. Year 1 and 2 will be by the big gate. Year 3 will be by the small climbing frame. Year 4 will be by the big climbing frame.

Years 5 - 6 - parents continue to pick up your child from Ravenscroft Park

At the end of the day you can enter the playground via the big gate on Columbia Road or the back gate on Ravenscroft St.

With best wishes,

Oliver Woodward

Oliver Woodward
Headteacher